

Members present: Ken Molyneux (BNPS Principal), Staff Representatives: Kristen Wilson, Diana Kevan, Beth Embleton. Parent Reps: Elkje Perry, Belinda Mitchell, Paula Sibosado,

Chair: Kylie Brockenshire

Apologies: Keith Williams

Invited Guests: Bel McKenzie (P&C)

Item #	Time	Agenda Items	Who	Attach	Outcome/Action/Who
		Opening and Welcome @ 5:08pm - Chair			
1		Confirmation of agenda / Conflicts of interest			None
2		Disclosure			None
3		Communications			
		Ins & outs	Ange	<input type="checkbox"/>	Nil
		Previous Minutes	Chair	<input checked="" type="checkbox"/>	Passed and copy on Website - no conflict or issues arising.
4		Item for information			
4.	5 min	Kylie	Kylie	<input checked="" type="checkbox"/>	Kylie opened the meeting and introduced Ken to welcome everyone – acknowledgement and Agenda
4.1	5 mins	2023 Control Self-assessment results.	Ken	<input checked="" type="checkbox"/>	Ken presented the self-assessment and Cheryl explained how it is done and why it is done – it's a mandatory Department School Self-assessment to ensure we are abiding by the Departments minimum standard for operations of the school. – Ken elaborated on the section that said 'Good' and not 'Excellent' this is the health and safety section and its due to the school not having a formal OHS committee. – Cheryl is the OHS officer with admin.
4.2	15 mins	Statement of Expectations.	Ken	<input checked="" type="checkbox"/>	And agreement between School and the Department - Makes clear the expectations and responsibilities of schools and the Department in student achievement and progress. This relates to implementing the strategic improvement agenda for 2020–2024. – this was sent out with minutes for committee to peruse - Chair and Principal to sign.
4.3	5 mins	Note 2023 funding agreement.	Cheryl	<input checked="" type="checkbox"/>	Cheryl when through the funding agreement - The school funding agreement outlines accountability for managing school funding through,
4.5	5 mins	Budget	Cheryl	<input type="checkbox"/>	Cheryl and ken elaborated and explain the bucket income and expenditure – and the school's current position.
5		Agenda Items - Discussion			
5.1	5 mins	Chair Update	Chair	<input type="checkbox"/>	We did not get a Chair update – Kylie to send out an update that will be attached to the minutes. - Update was sent out by Kylie via email.

Signed:

Principal, Ken Molyneux

07 AUG 2023

Date

Chairperson, Kylie Brockenshire

07 AUG 2023

Date

Board Meeting:

Wednesday, 14 June 2023

Venue: School Library

Time: 5.00pm

5.2	5 mins	P&C update	Bel	<input checked="" type="checkbox"/>	Was unable to get an update for the P&C – Ken will contact and ask for one to be sent out. This will then be attached to the minutes.
5.3	5 mins	Principal Update Annual Report	Ken	<input checked="" type="checkbox"/>	The principal report was handed out and Ken went through the report focusing on – curriculum, behaviour, attendance, Health and wellbeing, Enrolments, school profile and operations, projects and a COVID update. - See attached report.
5.4	5 mins	Finance report and endorse 2023 school budget	Cheryl	<input checked="" type="checkbox"/>	Cheryl and Ken elaborated and explain the bucket income and expenditure – and the school's current position.
6	Decisions Required				
6.1		Annual report	Ken	<input checked="" type="checkbox"/>	Ken Presented the Online School 2022 report – this will be put on the Webpage by Ange.
6.2		Uniform Policy	Di	<input checked="" type="checkbox"/>	Di went through where we are at with the policy – explained the new changes to the policy and reasoning behind. - committee generally happy with the changes and accepted as ready for publication.
7	General / Other business				
8		Yawuru block Name Change	Ken		Showed the committee the draft name changes for J block – to match the school original design and artwork in the concrete – Jangabarri (Oyster back stingray) approved to go ahead.
					Meeting Closed: 6:08pm Next Meeting: Monday 7 August

Signed:



Principal, Ken Molyneux

07 AUG 2023

Date



Chairperson, Kylie Brockenshire

07 AUG 2023

Date

Broome
PRIMARY SCHOOL

School Board – Principal's Report

Curriculum
Workforce and infrastructure
Operations
Projects
COVID

Term 2, Week 8 - 14/06/2023

ACADEMIC

- NAPLAN data is not out yet but will be used to support whole-school planning.
- Snapshot and analysis report presented in the 2023 Annual Report, see attached, shows BPNS performed well. While the data is OK, we still need to focus on fidelity to committed strategies for curriculum delivery and work on improving numeracy outcomes.
- Assessments Schedule - Drives data collection and moderation with common assessment tasks.
- Data Storage and analysis - use KSIP. Need to get better at using data for planning and informing teaching.
- Curriculum and Pedagogy Team to support overall school approach to EDI teaching.
- Professional learning from KSP continues to be accessed and talk of what this will look like when KSP is no longer available.
- Mentoring - introducing a mentoring and feedback approach to supplement and then taking over from KSP.
- Timetable for collaborative planning - Curriculum officer to plan with teachers.
- SAER team - look at supporting students at reductional risk, case management tracking and monitoring and providing planned intervention and clinician support.

BEHAVIOUR

- PBIS team - have been looking at a school's good standing policy - this will be linked to loss of privilege and thus participation in extracurricular activities.
- Training - team leader and one staff accessed Rypple PL, and the whole team to do refresher training - need to focus on non-teaching staff/AIEO.
- Reward - This is on Friday last day of term, after lunch.

ATTENDANCE

- Dropped by 6%. Since March 22, 2022 - This is the indicated - 30% area and is representative of our K - unauthorised absences - compared to 22% same time in 2021. = less than 80% or 4 days a wk.
- Sever - have individualised plans - 14 kids below 80% (less than 3 days per wk.)

HEALTH & WELLBEING

- The health and well-being of staff and students continue to be a focus area. We are committed to creating a supportive and positive learning environment.
- Smiling minds, these 15-20 min mindfulness lessons and meditations, once a week, have been proven to reduce stress and anxiety and enhance overall well-being week - need to get better at ensuring fidelity.

ENROLMENTS

- Current - 385 students, not including kindy.
- Overcapacity in Year 3 - getting tight in some of the other classes.
- Transience - caravan enrolments and travellers enrolling after the census.
- Testing academically below a lot of the new enrolments are not at the level and will require additional support. Therefore, we will use incoming staff as Student at Educational Risk (SAER) teachers 3-4 days a week.
- Process and KERO support - ask for residential evidence, receipt or stat dec.
- 2024 Kindy - have open for next year and already have 32

Broome
PRIMARY SCHOOL

School Board – Principal's Report

SCHOOL PROFILE

Some minor changes - Will be able to have a part-time 3-day-a-week SAER.

- | | |
|--------------------------------------|-------------------------|
| • 3 Admin staff | • 17 classroom teachers |
| • 3 School Admin support 1 x L2 | • Science, Physical Ed |
| • 2 Cleaners | • Music & IMSS |
| • 2.76 AIEO - Jess on leave (Amelia) | • LOTE-Yawuru |
| • Mainstream & Special Needs EA | • Technology. |
| • 0.75 Curriculum | • KindiLink, ECE |

WORKFORCE PLAN

- New staff - 5 fixed-term staff members, Kirby Betts (Year 1), Sam Barrett (Year 2), Lamia Cooper (Year 2), Britt Hambrecht (Year 3), Elise Blackmore (Year 3), Sara Madani (Year 4), Aiden Elliot (Year 5).
- Returning Staff - Jess Marwick returns in Sem 2 .6 FTE, 3 days. (intervention).
- Staff out - Ash Burn - Mat leave, Annette McClean - retired, Jess Richardson - Tahia Ellis
- New staff Sem 2 - George Lukic - ECE and (intervention).

OPERATIONS

- Demountable: M6-0-3 Mon & Tues and intervention on Wed-Fri. The other is Jarlangardi 5 - Yr 6.
- KindiLink - will only be funded 75 % by KSP with no funding by 2025. However, watch this space...
- The school's Business plan expires this year, and the school has started a review and refine process - ready for publication 2024-26 - 3-year cycle.
- Shade sails - We would like shade for the school - 1. Junior playground, 2. Cultural area (admin to look into costing)
- Minor works - area behind the admin (school pays) Major works - Swell damage between Linyurra & Nimanbur blocks (Dept pays), communicating with Dept of Finance for the area in front of Linyurra block.
- Front 'kiss and drive' continue to be an issue - need to brainstorm a solution, still working on a draft policy.
- The school's website has been updated with additional information - a community calendar has been added.

SCHOOL DEVELOPMENT DAYS

There are 6 school development days in 2023. There are 3 mandated dates:

- | | |
|--------------------------------------|-------------------------------|
| • Mon 30 & Tues 31 Jan (done) | • Monday, 6 Mar - Labour Day |
| • Monday 24 Apr - Trade-Off | • Friday, 7 Apr - Good Friday |
| • Friday, 2 Jun - Cluster Conference | • Monday, 5 Jun - WA Day |
| • Monday 17 July - SDD | • Tuesday, 25 Apr - ANZAC Day |
| • Friday, 16 Dec - SDD | |

PROJECTS

- Solar community battery - Is installed. Need to investigate covering them with a wrap.
- Solar panels - we haven't seen a real benefit yet - still looking into it as other schools also have issues - BSHS.
- Air condenser - this will go ahead and should start by the end of the year.
- Naming Project - AET (Kristen) successfully applied to water Corp for plaques, signs, etc.
- J block signage - approval for change

COVID-19 update

- Hygiene - continue with hand sanitiser and hand washing message, especially in the junior year.
- Ventilation - usage of the air purifiers is still encouraged.
- Cleaning - main areas will still have attention and priority cleaning.

Ken Molyneux - Principal

Student-Centred Funding - 2023

Per Student Funding:	\$3,337,958.00
Student and School Characteristics:	\$1,445,661.22
Disability Adjustments:	\$9,762.24
Targeted Initiatives:	\$103,669.91
Operational Response Allocation:	\$6,768.00
Regional Allocation:	\$0.00
Total 2023:	\$4,903,819.37
Transition Adjustment:	\$0.00
Total After Transition Adjustment:	\$4,903,819.37

Per Student Funding - At Census

Per Student	Funded Student FTE		Amount
	Below Threshold	Above Threshold	
Kindergarten	40.00		\$211,320.00
Pre-Primary	44.00		\$403,832.00
Year 1	60.00		\$550,680.00
Year 2	54.00		\$495,612.00
Year 3	59.00		\$541,502.00
Year 4	53.00		\$406,457.00
Year 5	44.00		\$337,436.00
Year 6	51.00		\$391,119.00
Total	405.00		\$3,337,958.00

Student and School Characteristics Funding – At Census

Funded Student FTE		Amount
Student Characteristics		
Aboriginality	81.00	\$177,908.09
Disability	39.11	\$366,712.64
English as an Additional Language or Dialect	35.00	\$83,789.72
Social Disadvantage	62.49	\$54,238.22
Sub Total		\$682,628.67
School Characteristics		
Enrolment-Linked Base		\$253,807.50
Locality		\$509,225.05
Sub Total		\$763,032.55
Total		\$1,445,661.22

Student Characteristics Funding (Detailed) – At Census

Funded Student FTE	Amount
Aboriginality	81.00 \$177,908.09
Disability	
Disability	12.00 \$38,846.00
Educational Adjustment	27.11 \$28,863.64
Disability - Total	39.11 \$366,712.64
English as an Additional Language or Dialect	
English as an Additional Language or Dialect	35.00 \$83,789.72
English as an Additional Language or Dialect Intensive English Centre	0.00 \$0.00
English as an Additional Language or Dialect - Total	35.00 \$83,789.72
Social Disadvantage	
Social Disadvantage Decile 1	14.22 \$20,565.41
Social Disadvantage Decile 2	20.51 \$19,908.86
Social Disadvantage Decile 3	27.76 \$13,775.85
Social Disadvantage - Total	62.49 \$54,238.22
Total Student Characteristics	\$682,628.67

Note: Please refer to the appropriate support sheet for further details on the calculations in the table above.

Targeted Initiatives (Detail)

	Amount
Targeted Initiative: In School State Funded Chaplaincy Program	\$27,854
Targeted Initiative: Level 3 Classroom Teachers Additional Teacher Time	\$12,309
Targeted Initiative: Schools With Low Proportion of Level 3 Classroom Teachers	\$12,309
Total	\$52,582

Targeted Initiatives – At Census

Funded Student FTE	Amount
Targeted Initiative: Preschool Reform Agreement	40.00 \$42,240.00
Targeted Initiative: Additional Educational Adjustment	16.27 \$8,337.22
Total	\$51,577.22

Operational Response Allocation (Detail)

	Amount
Operational Response: Dental Therapy Clinics	\$5,268.00
Operational Response: Host School Psychologists	\$300.00
Total	\$5,768.00

Signed:

Principal, Ken Molyneux

22/06/2023

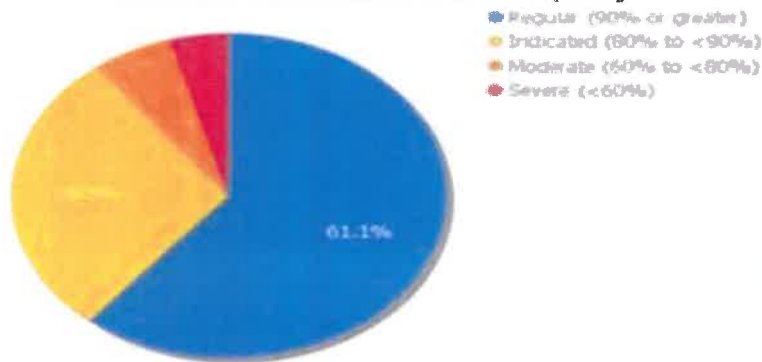
Date

Chairperson, Kylie Brockenshire

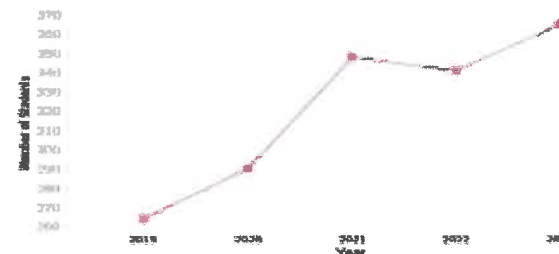
22/06/2023

Date

Attendance Profile 2023 Semester 1 Compulsory

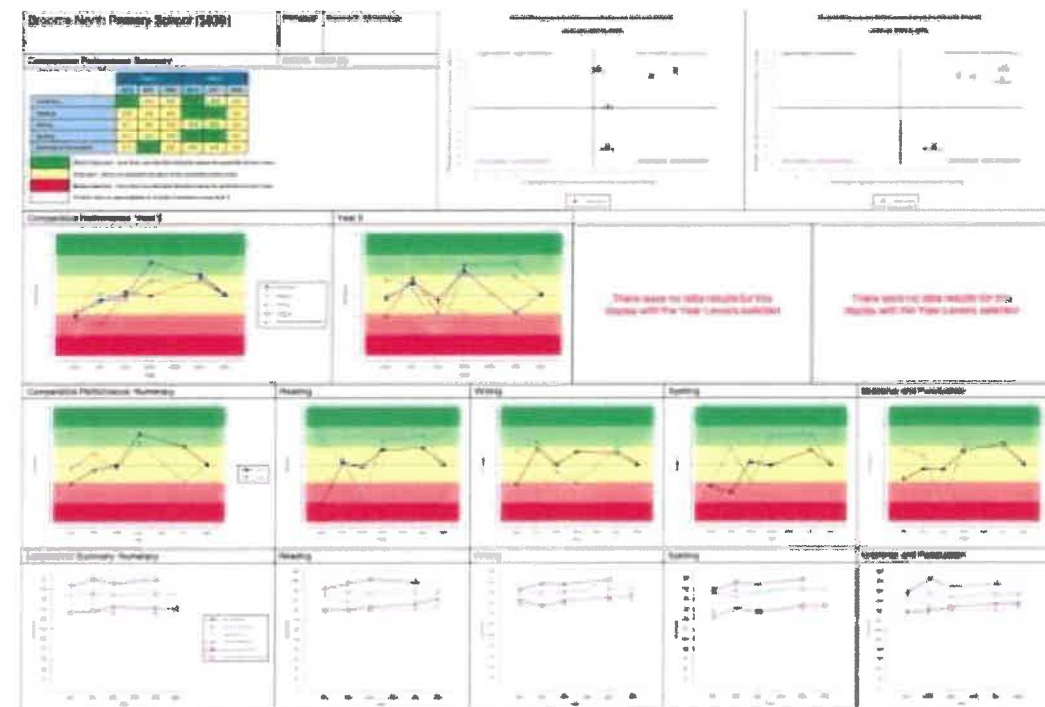
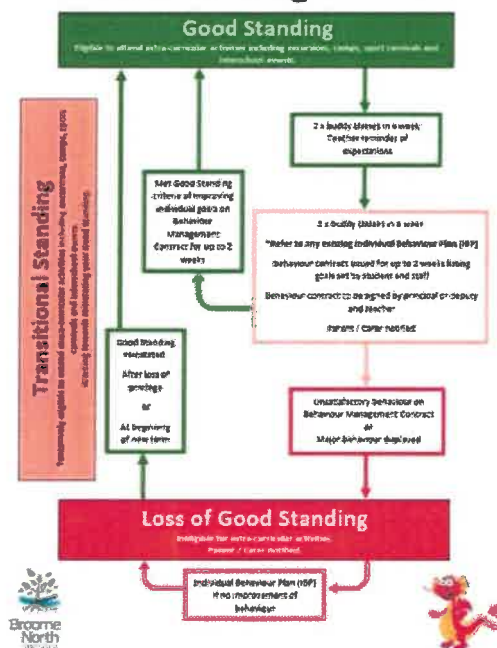


Semester 1 Student Numbers



Semester 1	2019	2020	2021	2022	2023
Primary (Excluding Kin)	264	290	348	341	365

Good Standing Process



Signed:

Principal, Ken Molyneux

22/06/2023

Date

22/06/2023

Chairperson, Kylie Brockenshire

Date