

Board Meeting:

Monday, 7 August 2023

Venue: School Library

Time: 5.00pm

Members present: Ken Molyneux (BNPS Principal), Staff Representatives: Kristen Wilson, Diana Kevan, Beth Embleton. Parent Reps: Elkje Perry, Belinda Mitchell, Paula Sibosado, Community Rep: Keith Williams

Chair: Kylie Brockenshire

Apologies: Diana Kevan

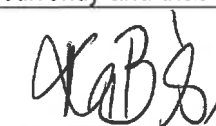
Invited Guests: (P&C)

Item #	Time	Agenda Items	Who	Attach	Outcome/Action/Who
Opening and Welcome @ 5:08pm - Chair					
1		Confirm agenda / Conflicts of interest			None
2		Disclosure			None
3		Communications			Correspondence form Shire and Toni Buti
	1 min	Ins & outs	Chair	<input checked="" type="checkbox"/>	Shire – zebra crossing. Road safety programs available through SDERA, RAC, Walk/Ride Safely to school Mr Buti Keith is collating concerns regarding crossing the highway, KMS.
	2 mins	Previous Minutes	Chair	<input checked="" type="checkbox"/>	Motion that the previous minutes are a true and accurate account. Moved EP, Seconded by K.Wilson. Passed and signed.
4 Item for information					
4.	5 mins	Finance	Kylie	<input checked="" type="checkbox"/>	As per slides Ken provided a brief snapshot of the school's financial position currently spending just over 55% of the budget, this is a good position to be in for this time of year.
4.1	5 mins	Department initiatives	Ken	<input checked="" type="checkbox"/>	- Teaching for Impact & Connect and Care Ken highlighted the new policy put out by the Department and what implication it has on the school. - Good standing is directly impacted, and communication and violence acceptable behaviours are also areas for amendment and school community considerations. - Good standing letter endorsed – Send out on Thursday.
4.2	5 mins	Explicit Instruction	Ken	<input checked="" type="checkbox"/>	Ken highlighted teaching practise at the school that may need to be shared with school community act the next open board meeting. Ken will work with teachers at the school to discuss what will be shade. It was agreed that at the next meeting the school choir will perform- Ken to organise with Hannah.
5 Agenda Items - Discussion					
5.1	5 mins	Chair Update	Chair	<input checked="" type="checkbox"/>	Linked to correspondence Kylie went through communications with Tony Buti (minister) about shade over basketball court, where the Department of Education it is at currently and that we are on a wait list

Signed:


Principal, Ken Molyneux

5/9/23
Date



Chairperson, Kylie Brockenshire

5/9/23
Date

Board Meeting:

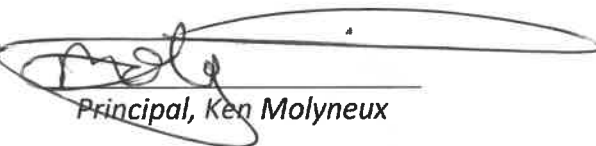
Monday, 7 August 2023

Venue: School Library

Time: 5.00pm

					Kylie spoke about the audit that was done by the Shire regarding crosswalks. Ken also added and elaborated on what needs to happen at a school to ensure compliance with the Shire and safety of all students. School to investigate fencing for foot path, at kiss and drop, both front and back of school.
5.2	5 mins	P&C update	Emily	<input checked="" type="checkbox"/>	Nil - PNC president will provide feedback via email this will be distributed as soon as received.
5.3	5 mins	Principal Update Annual Report	Ken	<input checked="" type="checkbox"/>	Ken went through the principal's report highlighting Attendance, staffing. Good Standing Policy, PBS Flowchart, finance, and NAPLAN. See attached report
6	Decisions Required				
6.1	5 mins	Communication - Seesaw	Ken	<input checked="" type="checkbox"/>	Reviewed the communication and use of SeeSaw in the school – Ken highlighted the potential issues and what needs to be in the policy and went through quickly with Board – now questions raised. Draft policy Passed – School to now implement.
6.2	5 mins	Good Standing	Ken	<input checked="" type="checkbox"/>	Ken highlighted what the school already has good standing policy and that there have been a few changes to align with Buti's initiative – Ken quickly talks through the minor changes and highlighted them on the policy for board approval. Bought unable to prove so waiting until Thursday for feedback – policy has been passed by board and approved copy sent out Thursday afternoon and Year 6 Camp Letter of Expectations sent Friday by SMS. A copy of the policy will be added to the website - TBC (Ange)
7	General / Other business				
7.1	5 mins	Annual Public Board Mtg		<input checked="" type="checkbox"/>	Save the date notice and request for questions for open Board Meeting sent out Tuesday, 8 August. Ken to ask Hannah about choir performing and P&C about providing nibbles.
					Meeting Closed: 6:08pm Next Meeting: Annual Public Meeting Monday, 4 September

Signed:



Principal, Ken Molyneux

5/9/23
Date



Chairperson, Kylie Brockenshire

Date

05 SEP 2023

School Board – Principal's Report

Term 3, Week 4 - 07/08/2023

Curriculum
Workforce and Infrastructure
Operations
Projects
COVID

ACADEMIC

- **NAPLAN** - Changes to scale and proficiency bands 2023.
- **KSIP** - Need to improve using data for planning and informing teaching. Data collection through the assessment schedule needs to be updated. A collaboration timetable is provided for Coordinator to meet with teachers at a common time, analyse class/cohort data and plan together to conform curriculum delivery.
- **Curriculum and Pedagogy Team** - working on assessment schedule and how to link it to whole school developmental culture.
- **Mentoring** - Introduced the staff to the option of having school-based mentoring and coaching. Using the dialogical coaching approach from the impact cycle.
- **SAER team** - Large group identified as requiring intervention - support in uppers and lowers with MiniLit and MacqLit.

BEHAVIOUR

- **PBS team** - Trying to recruit non-teaching staff. Currently working on
- **Training** - Whole school reminders about PBS and why use this approach at school may need to provide board members with a brief refresher course.
- **Reward** - End of term

ATTENDANCE

- Overall, has increased by 2% S1 - S2 = 90.2% currently, decrease - 10.8% in Indicated and increase by 5.5 in Regular.
- However, an increase in Severe - 5% = 7 - 13 kids

ENROLMENTS

- **Current** - 385 students, not including kindy
- **Overcapacity in Year 3** - extra time given
- **2024 Kindy** - we have two full classes already, with two on a waitlist - if we get 13, we will open a three kindy

SCHOOL PROFILE

- Some minor changes - Will be able to have a part-time 2x 3-day-a-week SAER.

WORKFORCE PLAN

- **New staff** - Georgia Lukic, Jess Marwick, Intervention and Amelia Bin Sali - AJEO and chaplain, Wenonah - SNEA.
- **Staff out** - Ash Burn - Mat leave, Annette McClean - retired, Jess Richardson - LWOP.

OPERATIONS

- **KindiLink** - Staff went to Perth for PL in preparation for KindiLink possibly funding us next year.
- **The school's Business plan** - We are currently reviewing the plan as it expires this year.
- **Lockdown** - Practice full and semi this term.
- **Front 'loss and drive'** - Shire questioned why we use the back as a kiss and drive. - they will be marring the Sanctuary Road crossing but not the school roads as they assess that it is not busy enough - see correspondence from Luke.
- **Shiniu** - Sunday 27 August, 2:00pm - We have registered, only year 3&4 (What we love about Broome), Bargana season.
- **The school's website** has been updated with additional information - a community calendar has been added.

PROJECTS

- **Air condenser** - this will go ahead and should start by the end of the year - no interruptions to classes.
- **Naming Project** - AET (Kristen) successfully applied to water Corp for plaques, J block Signage.
- **Shiniu** - Sunday 27 August, 2:00pm - We have registered, only year 3&4 (What we love about Broome), Bargana season.

COVID-19 update

- **Hygiene** - continue with sanitiser and mask availability. Tch all student to wash their hands eating and after the toilets.
- **Ventilation** - usage of the air purifiers is still expected.
- **Cleaning** - As usual, no extra.

Signed:

Principal, Ken Molyneux

Date

	Revenue - Cash	Budget	Actual	
1	Voluntary Contributions	\$ 16,758.00	\$ 19,855.00	Already over 70%
2	Charges and Fees	\$ 31,391.00	\$ 31,951.00	Swim carn/excursions/PEAC/IMSS/Camp/Grad shirt
3	Fees from Facilities Hire	\$ -	\$ -	
4	Fundraising/Donations/Sponsorships	\$ 3,854.00	\$ 3,854.00	P&C/Office National
5	Commonwealth Government Revenues	\$ -	\$ -	
6	Other State Govt/Local Govt Revenues	\$ 2,250.00	\$ 2,250.00	Water Corp Grant (Signage)
7	Revenue from other Department entities	\$ 2,850.00	\$ 2,933.00	Interschool sports reimburse
8	Other Revenues	\$ 5,725.00	\$ 10,424.00	Bank interest allocated to new Ipad
9	Transfer from Reserve or DGR			
	Total Locally Raised Funds (Items 1-9)	\$ 62,828.00	\$ 71,268.00	
	Opening Balance Rollover	\$ 201,756.00	\$ 201,756.00	
	Student Centred Funding Cash Allocation	\$ 410,944.00	\$ 410,444.00	Additional Chaplain & Wellbeing funding
	Total Cash Funds Available	\$ 675,528.00	\$ 683,468.00	
	Student Centred Funding Salary Allocation	\$ 4,716,676.00	\$ 4,716,676.00	
	Total Funds Available	\$ 5,392,204.00	\$ 5,400,144.00	

	Expenditure	Budget	Actual	
1	Administration	\$ 19,339.00	\$ 6,482.47	Office supplies/bank fees/postage
2	Lease Payments	\$ -	\$ -	
3a	Utilities, Facilities and Maintenance: Other	\$ 364,608.00	\$ 149,723.00	Includes garden/cleaning/minor works
4	Buildings, Property and Equipment	\$ 50,953.00	\$ 31,341.00	Comp Equip/software
5	Curriculum and Student Services	\$ 150,831.00	\$ 43,833.00	Learning Areas/class budgets/Wellbeing
6	Professional Development	\$ 29,908.00	\$ 13,453.00	Staff
7	Transfer to Reserve Accounts	\$ 27,000.00	\$ 27,000.00	Total Reserves \$244,420
8	Other Expenditure	\$ 12,587.00	\$ 5,921.00	Grad shirts/EOY concert
9	Payments to other Department entities	\$ 20,301.00	\$ 270.00	PEAC/Salary
	Total Goods and Services Expenditure	\$ 675,527.00	\$ 278,023.47	41.20%
	Total Salary Expenditure	\$ 4,659,057.00	\$ 2,584,684.00	55%
	Total Expenditure	\$ 5,334,584.00	\$ 2,862,707.47	

Kylie Brockenshire

Chairperson, Kylie Brockenshire

Date

05 SEP 2023

Items for discussion - Reports

Chair update

- Shade
- Shire - Roads
- Child care
- Native garden

**BILINGURR
CHILDCARE CENTRE**

Kimberley Community Grants

Shade Sails

In October 2004, the Department of Education banned the installation of shade sails in schools due to the significant costs experienced in repairing or replacing sails following acts of vandalism or storm damage.

Due to improvements in shade sail material and the increasing number of security fences and gated courtyards in schools, **shade sails may now be installed.**

Schools should note however that the **cost of installation, maintenance and replacement of shade sails continue to be the responsibility of the school.** This applies to all shade sails including those installed prior to October 2004.

Items for discussion - Reports

Curriculum – NAPLAN

Year 3:

- Number - **Below National Average**
- Reading - **At National Average**
- Writing - **Just above National Average**
- Spelling - **Just below National Average**
- Grammar & P - **Just below National Average**

Year 5:

- Number - **Just above National Average**
- Reading - **Just above National Average**
- Writing - **Below National Average**
- Spelling - **Just below National Average**
- Grammar & P - **Above National Average**

NAPLAN Score Range

Proficiency Level	Score Range	School	National Average
Exceeding	395-420	100%	8%
Strong	370-395	40%	24%
Developing	345-370	24%	27%
At Risk	320-345	10%	25%

Range for middle 60% of students

Items for discussion - Reports

Standing together against violence

Standing together against violence

Minister's statement on how families can help keep schools safe

Action 1

Principals to suspend students who attack other students, start fights or share and promote violence

- Automatic suspension** for students who attack other students or instigate fights.
- Automatic suspension** for students who choose to film or share fight content or promote violence.
- Principals to develop a behaviour plan with families for the student's return to school.

Action 6

Enhance 'good standing' requirements

- Expand list of 'good standing' to include students who share or promote violence.
- Every public school to review its 'good standing' requirements.
- Students who lose 'good standing' for violent behaviour will have privileges removed – such as being banned from school social activities.
- 'Good standing' can be re-instated after the student has demonstrated positive behavioural change, as decided by the principal.

Items for discussion - Reports

Connect and respect

Connect and Respect

Every student, staff member, parent or carer has the right to feel safe and be safe in our schools.

We all share a responsibility for providing a safe, supportive and productive environment, free from bullying, harassment, discrimination and violence.

What we can all expect:

- mutual respect
- good behaviour
- open communication
- respect for each other's time

We will not tolerate:

- offensive, insulting or aggressive language
- racism or prejudicial group
- using social media disrespectfully
- any form of violence

Shared and respectful expectations and values will enable us to work together in the best interests of our children.

Connect and Respect Legislative guidance

Principal's powers

- Section 132 of the *School Education Act 1999* gives government school principals the powers necessary to maintain discipline.
- Principals have a duty of care for the safety and wellbeing of students on school premises.
- Principals have a duty to ensure that the school is a safe place for all students and staff.
- Principals have a duty to ensure that the school is a safe place for all students and staff.

Discipline of staff

- Principals have a duty to ensure that staff are disciplined in accordance with the *School Education Act 1999*.
- Principals have a duty to ensure that staff are disciplined in accordance with the *School Education Act 1999*.
- Principals have a duty to ensure that staff are disciplined in accordance with the *School Education Act 1999*.

Prohibited Orders

- The principal or other authorised person may issue a prohibited order if they believe that a student is at risk of causing physical harm to another person or property on school premises.
- The principal or other authorised person may issue a prohibited order if they believe that a student is at risk of causing physical harm to another person or property on school premises.
- The principal or other authorised person may issue a prohibited order if they believe that a student is at risk of causing physical harm to another person or property on school premises.

Signed:

Principal, Ken Molyneux

5/9/23
Date

Chairperson, Kylie Brockenshire

Date

05 SEP 2023

[illegible]

Current Status 2023

Year	Current Students	Year	Students	Year	Students
2019	20	2020	29	2021	348
2022	25	2023	25	2024	264
2025	19	2026	23	2027	25
2028	21	2029	23	2030	25
2031	18	2032	18	2033	18
2034	22	2035	22	2036	22
2037	23	2038	23	2039	23
2040	23	2041	23	2042	23
2043	23	2044	23	2045	23
2046	23	2047	23	2048	23
2049	23	2050	23	2051	23
2052	23	2053	23	2054	23
2055	23	2056	23	2057	23
2058	23	2059	23	2060	23
2061	23	2062	23	2063	23
2064	23	2065	23	2066	23
2067	23	2068	23	2069	23
2070	23	2071	23	2072	23
2073	23	2074	23	2075	23
2076	23	2077	23	2078	23
2079	23	2080	23	2081	23
2082	23	2083	23	2084	23
2085	23	2086	23	2087	23
2088	23	2089	23	2090	23
2091	23	2092	23	2093	23
2094	23	2095	23	2096	23
2097	23	2098	23	2099	23
2100	23	2101	23	2102	23
2103	23	2104	23	2105	23
2106	23	2107	23	2108	23
2109	23	2110	23	2111	23
2112	23	2113	23	2114	23
2115	23	2116	23	2117	23
2118	23	2119	23	2120	23
2121	23	2122	23	2123	23
2124	23	2125	23	2126	23
2127	23	2128	23	2129	23
2130	23	2131	23	2132	23
2133	23	2134	23	2135	23
2136	23	2137	23	2138	23
2139	23	2140	23	2141	23
2142	23	2143	23	2144	23
2145	23	2146	23	2147	23
2148	23	2149	23	2150	23
2151	23	2152	23	2153	23
2154	23	2155	23	2156	23
2157	23	2158	23	2159	23
2160	23	2161	23	2162	23
2163	23	2164	23	2165	23
2166	23	2167	23	2168	23
2169	23	2170	23	2171	23
2172	23	2173	23	2174	23
2175	23	2176	23	2177	23
2178	23	2179	23	2180	23
2181	23	2182	23	2183	23
2184	23	2185	23	2186	23
2187	23	2188	23	2189	23
2190	23	2191	23	2192	23
2193	23	2194	23	2195	23
2196	23	2197	23	2198	23
2199	23	2200	23	2201	23
2202	23	2203	23	2204	23
2205	23	2206	23	2207	23
2208	23	2209	23	2210	23
2211	23	2212	23	2213	23
2214	23				

What is EDI?

English Development Instruction (EDI) is a set of practices and strategies that are designed to help students develop their English language skills. It is a key component of the English Language Learners (ELL) program. EDI is designed to be used in conjunction with the core curriculum and to provide additional support for students who are struggling with English. The EDI Circle is a tool that helps teachers and students understand the components of EDI and how they are interconnected.

What is Explicit Direct Instruction?

is a strategic collection of instructional practices combined to design and deliver well-crafted lessons that explicitly teach content, especially grade-level content, to all students.

Composed of

1. Lesson Design
2. Engagement Norms
3. Lesson Delivery
4. Effective Feedback
5. Independent Practice.

Programs

1. Let's Decode
2. Spelling Mastery
3. MiniLit & MacqLit - intervention
4. Bond Blocks
5. Peggy Lego

[illegible]

~~Principal, Ken Molyneux~~

Date

Chairperson, Kylie Brockenshire

Date _____

05 SEP 2023