



Seesaw

School action: **CONSENT** required
Assessment Outcome: Low Risk
Digital portfolio platform.



Service Summary

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|------------------------|--|
| Version: | Free |
| Tags | Digital portfolio; Content design / Content creation; Collaboration tools; Communication tools |
| URL: | https://web.seesaw.me/ |
| Purpose of Use: | A digital portfolio that enables students to create, reflect on, and share their learning process. |

Consent information and hosting

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|------------------------------|---|
| Data Hosting: | Offshore (outside Australia) |
| Data Classification: | <input checked="" type="checkbox"/> Non – personal identifying information <input checked="" type="checkbox"/> Personal identifying information <input checked="" type="checkbox"/> Sensitive Information |
| Parent/carer consent: | <input checked="" type="checkbox"/> Data is stored offshore <input checked="" type="checkbox"/> The service provider requires parental consent before disclosure/use of the service with student information. <input checked="" type="checkbox"/> Students’ images, videos, work are uploaded and published to the service. Note: Ensure <i>Permission to publish students images and work for school purposes</i> has been obtained from parents before using this aspect of the service. |
| Age Restriction: | None |

Actionable treatments

| Risk | Treatment |
|---|--|
| Account registration is required to access this service. | <ul style="list-style-type: none"> • Ensure only mandatory fields are completed when registering accounts. • Do not use organisational passwords when registering an account. |
| Downloading files from the internet presents a risk to the organisation's network as this increases potential exposure to malicious content or malware. | <ul style="list-style-type: none"> • Prior to downloading any files, ensure devices have anti-virus protection installed • Where possible, organisational email communications should be sent using school/work email accounts rather than third party services. |

Consent information for parents/carers

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|-------------------------------|---|--|------------------------------|
| Name of Service: | Seesaw | Data Location: | Offshore (Outside Australia) |
| Purpose: | A digital portfolio that enables students to create, reflect on, and share their learning process. | | |
| Information Disclosed: | <ul style="list-style-type: none"> • Student name • Student work/content • Student grades or performance data • Class details | <ul style="list-style-type: none"> • Student email • Student photos or videos • Parent contact details • School name | |
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Date of Assessment: December 2019