

School Board Meeting: Agenda: *Monday, 04 May, (T2, W3)*

Venue: School Library/Meeting Room

Members: Kieth Williams,

Time: 5:00pm

Chair: Keith Williams

Item	Agenda Items	Who	Time	Attach	Outcome/Action/Who/Recommendations
Communications					
	☐ Opening and Acknowledgement of Country:	Ken		Nil	
1	☐ Attend/Apologies: ☐ Disclosure of Conflicts of Interest <i>Members declare any conflicts of interest in relation to agenda items</i>	Chair		Nil	Ken indicated that Pippa sent apologies Also, we are 1 parent and 1 community rep short for start 2026.
2	☐ Communication: ins & outs	Ken	1	☐	Nil
3	☐ Minutes of Previous Meeting <i>Review and endorsement of previous meeting minutes - Business arising</i>	Chair	2	☐	Passed by Keith and second by Ken
4. Item for information					
4.1	Intro and confirm community rep	Keith	2	☐	Keith introduced Kelly as a parent – Welcome
4.2	P & C Report	TBC	3	☐	Ken went through – see below (Finance (\$30476 in Bank) they have a plan & direction for this) Major items – Water fountains & Shade
4.3	Principal's Report	Ken	10	☒	Ken went through – see below Major items – Annual Report, NAPLAN results, Attendance, and staffing)
5. Agenda Items/Discussions and Recommendations					
5.1	Approve the 2025 annual report.	Chair/Ken	10	☒	Ken went through the 4 areas of the plan that did not meet the target. With chair message the annual report is ready to be posted on website – Ken to organise. Keith passed all agree.
5.2	Finance report - summary	Ken	10	☒	Megan went through the financial summary, Budget summary and YTD. (see attached) traveling OK for now, however staffing may be a concern. Ken moved, all agreed.
5.3	Notice of annual meeting - What needs to be shared, who and how?	Ken	5	☐	Need to consider what the Annual General meeting will look like – Ken to add to agenda for next meeting
6. Decisions / Endorsement Required					
6.1	Sponsorship - Review/access offers of sponsorship	Megan	2	☐	Megan explained that the school would like to set up a Deductable Gift Recipient (DGR) this will enable families and businesses to donate directly to the school for a specific funding project. It needs to be set up for tax reasons and needs endorsement by the board. Ken motioned and Kieth passed, all in agreeance.
7. General / Other business					
7.1	TBC		2		
8	Meeting Closed:				

Signed:


Principal, Ken Molyneux

04 / 05 / 2026

Date

04 / 05 / 2026

Chairperson, Keith Williams

Date

Items for Information

4.1 P & C - Update

Finance (\$30476 in bank) \$107.85, \$62 trans

- Seeking grants to support savings goals

Engagement this term

- Colour fun run, Icy Pole Fridays, crazy sock day, wear PJ's to school day, second hand uniform sales
- Containers for Change bins in eating areas and big collection box in Nakamura entrance carpark
- House earrings and socks fundraisers
- Disco Week 9 – pending volunteers

Collaboration/School

- Plan for upgrades: shade & water bubblers
- EOY concert: school has asked for \$6000
- Looking at planting more shade trees around school and oval

Challenges

- lack of volunteers and attendees at meetings for a quorum (need 8 to vote)

Shade Sails

In October 2004, the Department of Education banned the installation of shade sails in schools due to the significant costs experienced in repairing or replacing sails following acts of vandalism or storm damage.

Due to improvements in shade sail material and the increasing number of security fences and gated courtyards in schools, **shade sails may now be installed.**

Schools should note however that the **cost of installation, maintenance and replacement of shade sails continue to be the responsibility of the school.** This applies to all shade sails including those installed prior to October 2004.

Kimberley Community Grants

Applications open now!



Apollo 280 Drinking Fountain

The Apollo 280 drinking fountain is a combination of the best in design and technology. It is a 280 litre fountain with the most modern features of our standard Apollo range.



Broome North Primary School Parents and Citizens Association

C15605477



BroomeNorth P&C Proposed Calendar of Events 2026 (subject to change)

Broome P&C is always looking for new members and volunteers to help out at events. Just one hour of your time can go a long way in helping support the school. We are currently looking for volunteers for the 2026 P&C calendar. We are looking for volunteers to include children, adults, and seniors, as well as funding additional resources for classroom teachers or support staff. Every dollar donated helps us towards funding these items for our schools.

Term 1:
Tuesday, 27 March: 2026 P&C Meeting (at the school library)
Friday, 27 March: Icy pole Friday (at school)

Monday, 30 March: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Thursday, 2 April: Parent/Teacher meeting (at school) (Friday 10:00-11:00) (at school)

Term 2:
Friday, 24 April: Icy pole Friday (at school)
Friday, 24 May: Icy pole Friday (at school) (at school)

Monday, 28 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 28 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Monday, 31 May: School for the future (at school) (Wednesday afternoon 5:30-6:30)
Friday, 31 May: Icy pole Friday (at school)

Signed: 
Principal, Ken Molyneux

04 / 05 / 2026
Date

Chairperson, Keith Williams

04 / 05 / 2026
Date

BroomeNorth PRIMARY SCHOOL OFFICIAL School Board Principal's Report

Curriculum Workforce and infrastructure Operations Projects

Term 2, Week 3 - 04/05/2026

ACADEMIC

- ✓ **NAPLAN Preliminary Data:** Initial results look OK. Year 3 is strong in reading and numeracy, with grammar and punctuation areas for development. And in Year 5, strong in reading, spelling, and numeracy, with grammar and punctuation areas for development.
- ✓ **2025 Annual Report:** Finalised and now available on the school website.
- ✓ **Math Competition:** Our students performed exceptionally, placing **second overall**—just 10 points behind the winning school.
- ✓ **Reporting to Parents:** Reporting is underway. Semester 1 reports will be distributed to families in **Week 10 (Wednesday)**.
- ✓ **Curriculum & Pedagogy:** The instructional coaching cycle has commenced, with two rounds planned per term.
- ✓ **Professional Learning:** Berry Street, First Aid, CMS.

BEHAVIOUR

- ✓ **PBiS Team:** Led by Miss Richards
- ✓ **Behaviour Data:** Compass Chronicle entries are being used to inform behaviour trends and directions. Some strong data sets have already been collected this term.
- ✓ **Behaviour Policy:** Currently under review (Restorative Practice) and being updated to align with Compass behaviour tracking, PBS expectations, and restorative practices.
- ✓ **Training:** Whole-school focus on Classroom Management Strategies (CMS), with an emphasis on low-key strategies delivered at the school development day. CMS will be offered.

ATTENDANCE (SAR) - An absence is classified as

Authorised when a valid and acceptable reason is provided by the parent/carer, and it is accepted by the principal or their delegate. Common examples include:	Unauthorised when no explanation is provided by the parent/carer or the explanation is deemed not acceptable under Department policy
<ul style="list-style-type: none"> Illness or injury Medical or dental appointments (preferably scheduled outside school hours) Bereavement or funeral Cultural or religious observances Family emergencies Principal-approved extended leave (e.g. travel, exceptional circumstances) 	<ul style="list-style-type: none"> Shopping Staying home for a birthday or minor social events Truancy or refusal to attend school Tiredness or weather-related excuses Family holiday without approval

1. Application for in-term leave form now in use, might effect unexplained and overall.
2. 27 in Severe (- with 21 up and 6 down).

2026 attendance rates - like schools (89.3%) & WA public schools (89.1%) BPNS about 90%

2026 - Semester 1

Breakdown	Attendance Rate %	Regular	At Risk Indicated	At Risk Moderate	At Risk Severe	Auth. %	Unauth. %
KIN	90.3%	28	9	4	1	50%	51%
PPR	86.1%	26	16	9	3	60%	40%
Y01	91.8%	42	12	4	2	54%	46%
Y02	90.9%	33	6	4	2	58%	42%
Y03	88.1%	27	10	3	5	53%	47%
Y04	92.3%	40	7	4	1	69%	31%
Y05	89.8%	31	14	3	2	66%	34%
Y06	90.3%	31	12	4	2	74%	26%
Compulsory	90.0%	230	77	31	17	62%	38%

BroomeNorth PRIMARY SCHOOL OFFICIAL School Board Principal's Report

HEALTH & WELLBEING

- Wellbeing remains a priority. Ash Burn take over from Aly Stein and working with the Health and Wellbeing Committee and Social Club - aim to work on whole staff wellbeing.
- Smiling Minds continues weekly. Audit to check fidelity is due.
- Day 1 of the Berry Street Education Model has been completed as part of our cluster work. Day 2 on 25 Sept.
- This aligns with our Connect and Respect approach, supporting a safe and positive school culture.

ENROLMENTS - Trends

Semester 2 Student Numbers

Numbers are getting tight in our classrooms with PP likely to go over and the 4, 5 and 6 spaces limited.

Staffing

- **New Staff:** Emma - Intervention - T,W,Th
- **Returning Staff:** Emily Bell next term
- **Staff on Leave:** Amy Lewis and Aly Stein - Mat Leave

FTE and headcount of staff for occupation groups

OPERATIONS

- **Website:** Calendar
- **P&C:** shade and drink fountains
- **Minor Works:** Carpet, Pining doors, update signs
- **Fundraising:** Shade

Ken Molyneux - Principal

Signed:

Ken Molyneux
Principal, Ken Molyneux

04 / 05 / 2026

Date

04 / 05 / 2026

Chairperson, Keith Williams

Date

BroomeNorth
PRIMARY SCHOOL

NAPLAN Data

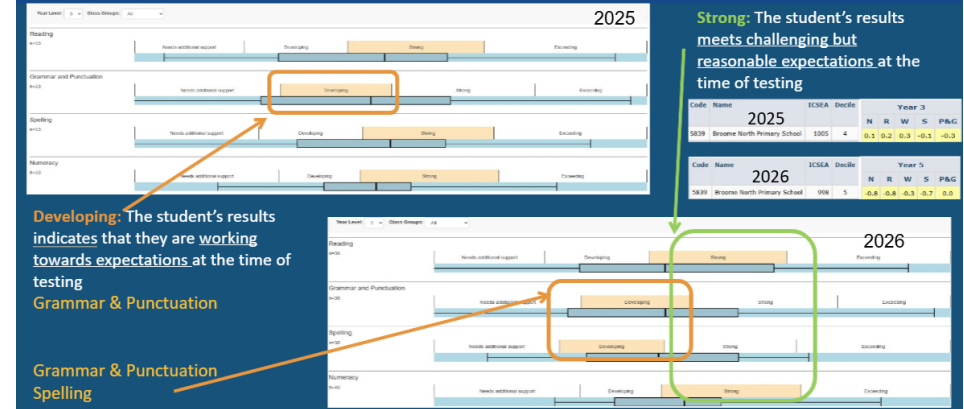
Reporting against proficiency standards

The 4 proficiency levels that make up the standards are:

- * **Exceeding:** The student's result exceeds expectations at the time of testing
- * **Strong:** The student's results meets challenging but reasonable expectations at the time of testing
- * **Developing:** The student's results indicates that they are working towards expectations at the time of testing
- * **Needs additional Support:** The student's results indicates that they are not achieving the learning outcomes expected at the time of testing. They are likely to need additional support to progress satisfactorily

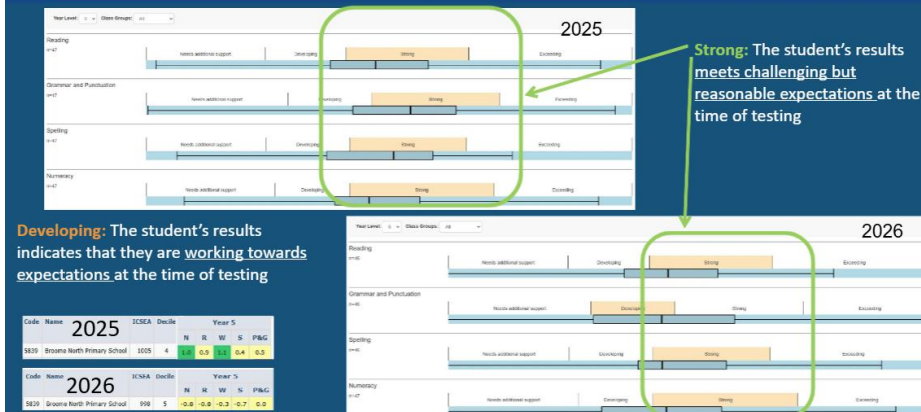
BroomeNorth
PRIMARY SCHOOL

NAPLAN Data – Yr 3



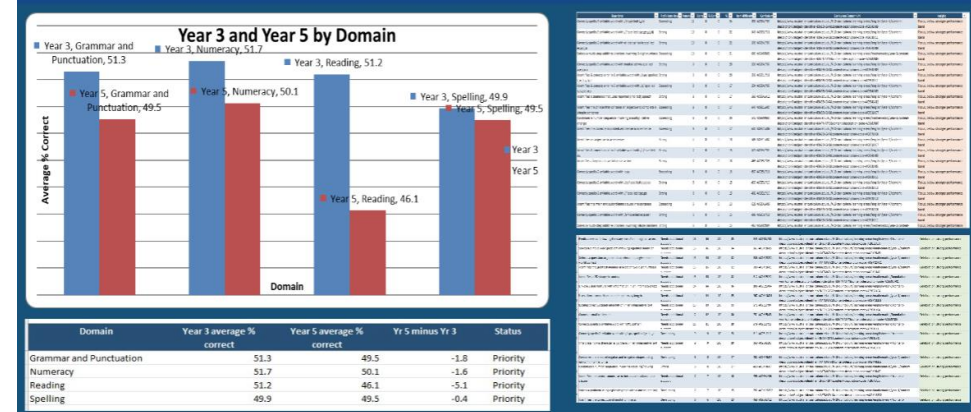
BroomeNorth
PRIMARY SCHOOL

NAPLAN Data – Yr 5



BroomeNorth
PRIMARY SCHOOL

NAPLAN Data



Signed:

Ken Molyneux
Principal, Ken Molyneux

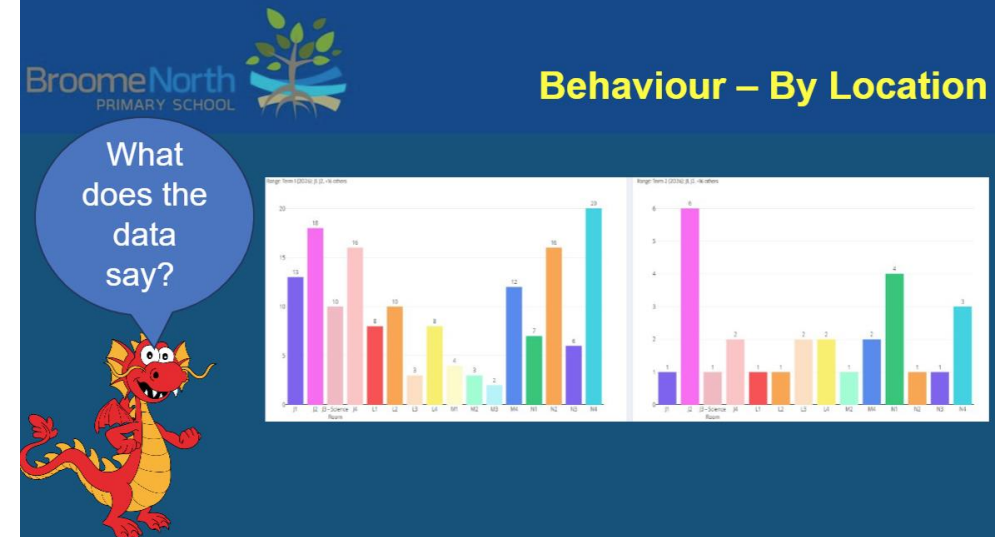
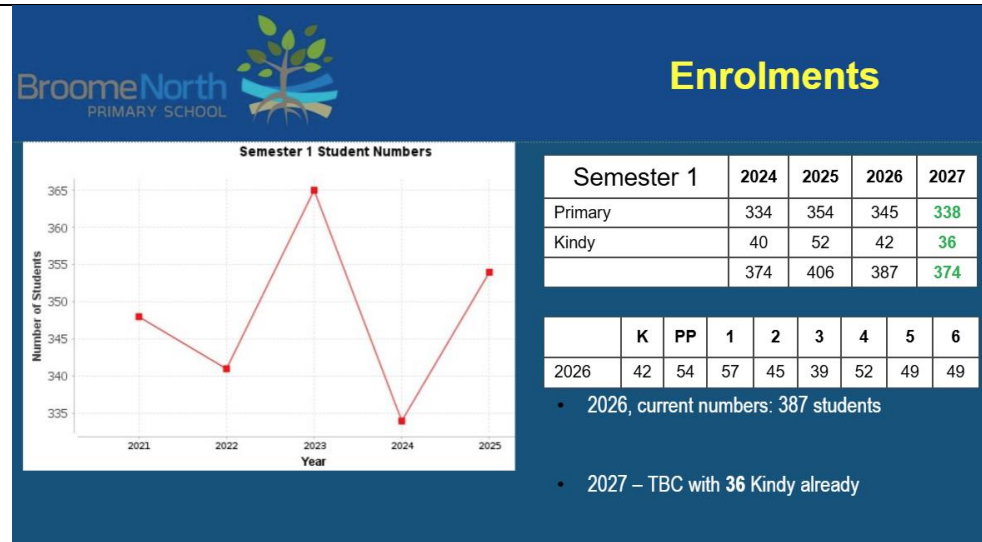
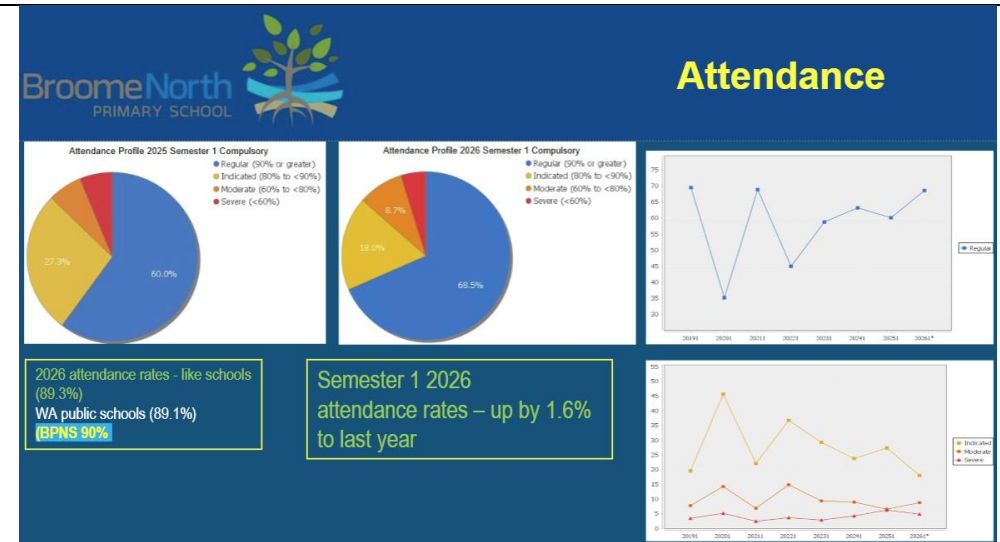
04 / 05 / 2026

Date

04 / 05 / 2026

Chairperson, Keith Williams

Date



Signed:

Ken Molyneux
Principal, Ken Molyneux

04 / 05 / 2026

Date

Chairperson, Keith Williams

04 / 05 / 2026

Date

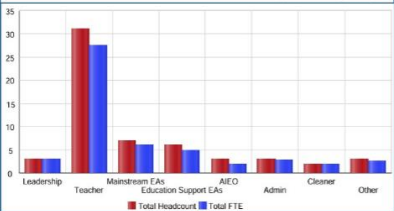


BroomeNorth
PRIMARY SCHOOL

Workforce planning

- New Staff:** Emma (intervention – T,W,Th)
- Returning Staff:** Emily Bell
- Staff on Leave:** Amy Lewis & Aly Stein – Mat leave

FTE and headcount of staff for occupation groups

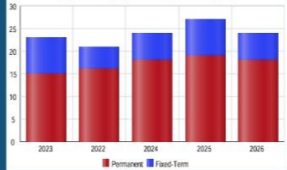


Occupation Group	Total Headcount	Total FTE
Leadership	2	2
Teacher	31	28
Mainstream EAs	7	6
Education Support EAs	6	5
AEO	3	3
Admin	3	3
Cleaner	2	2
Other	3	3

Table 7 Comparison of age profile data

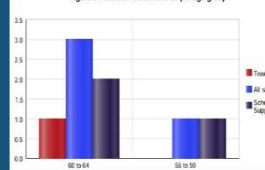
	2022			2026		
	All Staff	Teaching Staff	School Support Staff	All Staff	Teaching Staff	School Support Staff
Under 25	5	1	4	3	1	2
25 to 34	14	12	2	12	9	3
35 to 44	15	10	5	23	16	7
45 to 54	9	4	5	16	7	9
55 to 59	5	1	4	1	0	1
60 to 64	1	0	1	3	1	2

Figure 5a Employment Class (School Support)



Year	Permanent	Fixed Term
2023	15	8
2024	17	7
2025	20	5
2026	19	5

Figure 8 Potential retirements as per age group



Age Group	Teaching	All staff	School support
60 to 64	10	30	20
65 to 69	0	10	10



Broome North
PRIMARY SCHOOL

Financial Summary

One Line Budget

	Current Budget	Actual YTD	Variance
Carry Forward (Cash):	\$ 38,910	38,910	0
Carry Forward (Salary):	\$ 172,390	172,390	0
INCOME:			
Student-Centred Funding (including School Transfers & Department Adjustments):	\$ 5,366,923	5,074,019	292,904
Locally Raised Funds:	\$ 49,156	55,023	-5,867
Total Funds:	\$ 5,627,379	5,340,343	287,037
EXPENDITURE:			
Salaries:	\$ 4,847,983	1,218,450	3,629,533
Goods and Services (Cash):	\$ 666,667	180,213	486,454
Total Expenditure:	\$ 5,514,650	1,398,663	4,115,987
Variance:	\$ 112,729	3,941,680	-3,828,951

Bank Account Balances (Cash)

Bank Account	\$ 497,163.51
Investment Account(s)	\$ 0.00
Building and Other Funds Account	\$ 0.00
Total for all Bank Accounts*	\$ 497,163.51

Student-Centred Funding

Per Student	\$ 3,615,621.00
School and Student Characteristics	\$ 1,588,683.76
Disability Adjustments	\$ 10,545.45
Targeted Initiatives	\$ 140,655.51
Operational Response Allocation	\$ 11,417.10
Regional Allocation	\$ 0.00
Total	\$ 5,366,922.82

Reserve Account Balances

Plant & Equip inc Lawnmower Re	\$ 20,170.75
BF1 & Playground Equip Reserve	\$ 48,138.00
Computer/Pad Resource Reserve	\$ 77,231.00
Library Collection Reserve	\$ 4,000.00
Furn & Fittings Resource Reser	\$ 60,238.00
Comm Equip Resource Reserve	\$ 78,245.00
Music Equip Reserve	\$ 9,262.00
Total for all Reserve Accounts	\$ 297,325.25

Funding agreement – sign

1. Accountability for public funds
2. Funding must improve student outcomes
3. Strong budget planning is required
4. Effective financial management and monitoring
5. Governance and transparency

Bottom line

- Spend wisely
- Link everything to student outcomes
- Plan carefully
- Monitor closely
- Be transparent and accountable



Broome North Primary School
2026 Budget

Budget Summary

Broome North Primary School
2026 Budget

Follow Step 4 on the Instructions sheet to load your data.

Revenue	Cash Amount
Description	Cash Amount
SCE Allocation	\$ 617,454.55
Treasury Allowances (20% revenue)	
Voluntary Contributions	\$ 18,576.80
Chapmans Fees	
Fees from Facilities Hire	\$ 15,386.00
Canteen/Outsiders Sponsorships	\$ 5,280.00
Other State Govt/Local Govt Monies	\$ -
Fee from CO, MEO and Other Schools	\$ -
Other Donations	\$ 10,000.00
Canteen from Revenue on DGE	\$ -
Residential Accommodation	\$ -
Lease Revenue (Jag & Farm Schools Only)	\$ -
Camp School Fees (Broome Camp School Only)	\$ -
Cash Carry Forward (YYYY)	\$ 38,910.00
Total Anticipated Locally Raised Revenue and Cash Carry Forward	\$ 884,646.30
Total Anticipated Revenue	\$ 705,220.55

Budgeted General Fund	
\$ 705,220.55	Budgeted Revenue
\$ 666,665.30	Budgeted Expenditure
\$ 39,065.16	Balance of General Fund
6%	Balance of General Fund

SURPLUS BUDGET

Note: You can not enter new budgets into this sheet after selecting the 'Load your data button'.

Code	Description	YTD Actual	Budget	Cash Budget Expenditure	Comments
000000		\$27,500.00	\$27,500.00		
2110	NEW WORKSHOP	\$1,000.00	\$1,000.00	\$1,000.00	
2111	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2112	Planning Tools/Tools	\$1,000.00	\$1,000.00	\$1,000.00	
2113	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2114	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2115	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2116	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2117	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2118	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2119	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2120	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2121	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2122	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2123	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2124	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2125	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2126	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2127	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2128	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2129	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2130	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2131	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2132	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2133	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2134	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2135	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2136	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2137	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2138	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2139	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2140	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2141	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2142	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2143	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2144	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2145	General Purpose	\$1,000.00	\$1,000.00	\$1,000.00	
2					



Broome North
PRIMARY SCHOOL

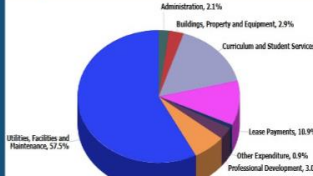
YTD summary - 2026

Monthly Summary
Broome North Primary School (\$K\$M)

\$5,578,223	+	\$49,156	=	\$5,627,379	=	\$5,514,650	=	\$112,729	=	\$99,922	=	\$12,807
Operating Allocation		Locally Raised Funds		Total Funds		Forecast Total Expenditure		Forecast Total Variance		Forecast Salary Variance		Forecast Cash Variance

Salaries		YTD as at 23 Apr		Cash		Verified Apr	
Carry Forward		\$172,390		Carry Forward		\$38,910	
Student Centred Funding		\$5,321,753		Student Centred Funding		\$45,170	
School Transfers		-\$546,237		School Transfers		\$546,237	
Department Adjustments		\$0		Department Adjustments		\$0	
Total Funds		\$4,847,906		Locally Raised Funds		\$40,156	
Period Spend		\$0		Total Funds		\$679,474	
YTD Spend		\$1,218,450		YTD Spend (Goods and Services)		\$180,213	
YTD Balance		\$3,729,456		YTD Balance		\$499,260	
Projected Expenditure (#00MS)		\$4,730,990		Forecast Expenditure		\$666,667	
Future Planned Expenditure (Planning)		\$116,993		Forecast Variance		\$112,729	
Forecast Expenditure		\$4,847,983					
Forecast Variance		\$180,977					

	Locals and Nationals
Administration	\$13,750
Buildings, Property and Equipment	\$19,500
Curriculum and Student Services	\$187,851
Local Payments	\$72,440
Other Expenditure	\$5,700
Payment to CO, Regional Office and Other schools	\$0
Professional Development	\$20,000
Transfer to Reserve	\$43,679
Utilities, Facilities and Maintenance	\$262,696
Total	\$666,667



Category	Amount (\$)	Percentage (%)
Administration	13,750	2.1%
Buildings, Property and Equipment	19,500	2.9%
Curriculum and Student Services	187,851	16.0%
Local Payments	72,440	10.9%
Other Expenditure	5,700	0.9%
Professional Development	20,000	3.0%
Utilities, Facilities and Maintenance	262,696	37.5%
Total	666,667	100.0%


Principal, Ken Molyneux

Date

Date _____

Chairperson, Keith Williams